



Thank you for your interest in the **2020 International Worship & Artists Summit!** The event will take place on Wednesday, February 26 - Saturday, February 29, 2020 at The Brookland Banquet & Conference Center in Columbia, SC. To participate as a Vendor, please complete the Vendor Application in its entirety, including signature and date. You will receive an email confirmation within 48-72 hours of receipt. **Completed Vendor applications should be sent via email to [ghinfo@gospelheritage.org](mailto:ghinfo@gospelheritage.org) by January 15, 2020.**

Upon acceptance, you will receive an official Vendor Confirmation Letter and a list of requirements that must be met to secure vendor space. Payment is required upon approval of the application and space is subject to availability. **The vendor fee of \$350 should be made payable to Gospel Heritage via certified check or money order and mailed to: 2020 Pennsylvania Ave NW, Ste. 157, Washington, DC 20006. You may also pay via PayPal using: [paypal.me/GHNext](https://www.paypal.com/ghnext).**

Please Note: International Worship & Artists Summit (IWATS) reserves the right to review all applications and make vendor decisions based on need and diversity of products sold at the conference. No independent vendor will be granted exclusivity at the conference.

**[IWATS Vendor Application](#)**

**Business Name** (as it should appear on booth signage) \_\_\_\_\_

**Type of Business** (Retail; Non-Profit; Art; Food) \_\_\_\_\_

**Name of Contact Person** \_\_\_\_\_

**Business Phone** \_\_\_\_\_ **Mobile Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Street Address** \_\_\_\_\_ **Suite#** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Business Website Address** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Social Media Handles: Facebook** \_\_\_\_\_ **Instagram** \_\_\_\_\_ **Twitter** \_\_\_\_\_

**Number of Electrical Outlets Needed** (15 amp/110 volt only) \_\_\_\_\_ **Number of People Working Booth** \_\_\_\_\_

**Does your booth require any special equipment?** Yes or No (If 'Yes', specify need) \_\_\_\_\_

**Were you a vendor last year?** Yes No (Check One)

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**By signing this document, I acknowledge that I have read and understand the IWATS Vendor Application and Vendor Agreement and will abide with IWATS general information, procedures, rates and conditions. No refund of application fees.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**[www.gospelheritage.org](http://www.gospelheritage.org)**

## IWATS Vendor Agreement

**DEFINITIONS:** As used herein, "Event Leadership" means the International Worship & Artists Summit Advisory Board & Management Staff; "Vendor" means the person or firm on whose behalf booth space is rented.

1. **STATEMENT OF POLICY:** All Vendors should be given equal opportunity, within reason, to present their product or service in the most effective manner to the audience.
2. **AGREEMENT:** The Agreement for space, the assignment of space, and full payment of rental charges together constitute an Agreement for the right to use the space. Full payment for space is required before assignment of space is made. Choice of location will be given whenever possible.
3. **ACCEPTANCE:** The signature on the International Worship & Artists Summit Vendor Application form indicates that the Vendor has read, understands, and agrees to abide by all rules, regulations, and restrictions outlined in the Vendor Application and Agreement.
4. **APPLICATION FOR EXHIBIT SPACE:** Application by Vendor shall be made on the official International Worship & Arts Summit Vendor Application. Signed Vendor Application must be on file prior to booth assignment.
5. **USE OF SPACE:** (a) All aisles and other spaces in the venue not leased to Vendors shall be under the control of Event Leadership. All displays, interviews, conferences, distribution of literature, lectures, demonstrations, and transactions shall be made inside the space Agreed. (b) No Vendor shall assign, sublet, or share the space allotted without the knowledge and consent of Event Leadership. Vendors must show only goods and services dealt in by them in the regular course of business, and representatives must be from their own firm. (c) Each Vendor is asked to respect the rights of other Vendors and to recognize that the general purpose of the event must take precedence over any individual exhibit.
6. **CARE OF BUILDING AND EQUIPMENT:** Vendors or their agents shall not injure or deface the building walls, booths, or equipment of the booths. When such damage appears, the Vendor is liable to the owner of the property so damaged.
7. **LIABILITY:** The Event Leadership, their officials and staff members disclaim all liability for damages or losses of any Vendor caused by fire, water, flood, windstorm, earthquake, rodents, utility failure, acts of vandalism, strikes, civil disorders, theft, and criminal acts. Event Leadership will not be responsible for electrical or other service-related failure. Vendors wishing to insure their goods must do so at their own expense. If unusual equipment is to be installed, or equipment that might come under fire codes is used, the Vendor must communicate with Event Leadership for information concerning facilities and regulations. All property of a Vendor is understood to remain in Vendor's custody and control in transit to or from or within the confines of the vendor site. The Vendors signing this Agreement will, at all times, protect, indemnify, save, and hold harmless the Event Leadership, their officials and staff members against any and all loss, cost, damage, liability, or expenses caused by the acts or omissions of the Vendor, including, without limitation, reasonable attorney's fees and the expense of enforcing this Agreement.
8. **FIRE PREVENTION:** All booth decorations must be flameproof, and all hangings must clear the floor. Electrical wiring must conform to National Electrical Codes and local ordinances. If inspection indicates that any Vendor has neglected to comply with these regulations or otherwise incurs fire hazard, the right is reserved to cancel all or part of his exhibit as may be irregular. The Vendor bears the expense of removing any materials that do not comply with regulations.
9. **SAFETY PRECAUTIONS:** Vendors shall keep their booths clean and orderly at all times and shall not engage in any activity which would unduly interfere with visitors or other Vendors or would be in violation of law, regulations, or ordinances. Further, Vendors shall take all necessary precautions for the safety of their personnel, other Vendors, and all other persons upon the premises, and shall comply with all applicable provisions of Federal, State, and Municipal safety laws, building codes, and ordinances to prevent accidents and injuries.
10. **INTERPRETATION AND AMENDMENTS:** Event Leadership shall have full power to interpret and enforce all rules contained herein, and the power to make amendments as needed.